**QUESTIONNAIRE ON**

**THE WORK PACKAGE ASSESSMENT**

|  |  |
| --- | --- |
| **Work package** |  |
| **Work package leader** |  |
| **Date** |  |

|  |
| --- |
| Overall assessment of work package management |
| Grading  | **Very poor** | **Poor** | **Good** | **Very Good** | **Excellent** |
| Structure of work package time schedule  | 1 | 2 | 3 | 4 | 5 |
| Communication with task leaders | 1 | 2 | 3 | 4 | 5 |
| Timeliness of feedbacks from the task leaders when requested | 1 | 2 | 3 | 4 | 5 |
| Timeliness of providing deliverables | 1 | 2 | 3 | 4 | 5 |

Comment:



|  |
| --- |
| Evaluation of level of involvement |
| Grading  | **Very Poor** | **Poor** | **Good** | **Very Good** | **Excellent** |
| Work package leader is actively involved in the project development | 1 | 2 | 3 | 4 | 5 |
| Satisfied with the implementation of the work package activities | 1 | 2 | 3 | 4 | 5 |
| Distribution among partners of tasks sharing | 1 | 2 | 3 | 4 | 5 |

Comment:

Please describe the main problems encountered and recommend a solution if possible:

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Thank you for taking the time to complete this questionnaire. Your comments are important to us and provide us with valuable feedback on the quality of the work package management.

This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.